



CID11032148

Corporate Office: 5100 Belmont Ave., Suite #5 Youngstown, OH 44505 Phone: (330) 333-6404 Fax: (330) 817-8900

Order For Service Form

Employee Name: _____ Date: _____

Parkersburg-Marietta Contractors &

Leanna Wright

Trades Education & Development Fund

Company Contact

Corporate Account

(304) 485-6322

pmctedf@aol.com

Contact Ph#

Contact Email

Reason for Service (Please Circle One): Pre- Employment, Post-Accident, Reasonable Suspicion, Annual

Please Check Service:

	E-screen Split cup HHS DOT mirror (3499) Collection
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Instructions For Clinic Representative

- Employees are not to be billed for these services. "Parkersburg-Marietta Contractors" corporate account needs to be used in Athena for billing. Scan this Service form into chart
- Manually check-in patient and use "Parkersburg-Marietta's" E-screen account (CID# or by Employer name)
- Use HHS DOT mirror (3499) Urine collection with an Alere Split cup for specimen and make sure to insert the "Lab-Copy/Facility Copy" in the bag with the specimen before send-out.
- Each employee should come in with a consent that needs to be signed and Emailed with the COC to the contact email when complete.
- Email all paperwork to pmctedf@aol.com